

Spring '22 - Fall '22

DUAL DEGREE

Graduate Programs

1+1 & Other Programs

Contents:

About the Program	4
Program Requirements, Procedures & Credit Articulation	7
I. Eligibility Requirements	8
II. Application Procedure	8-9
III. Credit Articulations	11
Outbound Policies	11
I. Length of Study	11
II. Withdrawing from the Program	11
III. Obligations	12
IV. Important Points to Remember	12
V. Who is Not Eligible to Apply?	13
Partner University List & Fact Sheets	14
Partner University List	16
University Fact Sheets	17
Frequently Asked Questions	23
Contact Information	24



About the Program

In the tradition of expanding students' experience and knowledge within the scope of higher education, SolBridge actively engages in graduate level dual degree programs with its partner universities.

This document is meant to serve as a guide for students interested in applying for graduate dual degree programs. In this document, students can find definitions, requirements, and application procedures for SolBridge graduate dual degree programs.







Program Requirements & Procedures

The outbound student dual degree program provides SolBridge students with the opportunity to complete half of their studies at SolBridge and complete the remaining half at a partner university. Students can obtain two degrees at the completion of the dual degree program.

In order to qualify to participate in the program, students must fulfill the criteria set by SolBridge and the host university, as further outlined by the handbook.

Generally, students who participate in the dual degree program are not required to pay any fees to SolBridge after they transfer to the partner university, and any scholarships held at SolBridge prior to the transfer are void. In some instances however, the agreement between SolBridge and the host university may require students to continue to pay tuition at SolBridge. Students are advised to consult the Handbook and the Study Abroad Office about payment terms and scholarships before applying.

Eligibility requirements

In order to apply for an outbound dual degree program, students must meet the following SolBridge criteria:

	Minimum Credits Earned	Semesters Completed
MBA	18*/36*	As outlined by the Plan of Study
MS	24	As outlined by the Plan of Study

*As outlined by the Plan of Study of a specific Dual Degree program.

Students should also ensure that they meet the host university's admission requirements. Requirements vary by university so students should consult the Handbook and visit the host university's website for the most up-to-date information on admission requirements.

The following GPA and English proficiency scores are recommended by SolBridge:

Recommended Cumulative GPA	Recommended English Score
3.0	TOEFL iBT 79 ~ 93 IELTS 6.5

If students do not meet the minimum credits requirement at the time of application, they are still eligible to apply for the 2+2 program as long as they are able to complete the required minimum BEFORE the start of semester at the host university.

Application Procedure

1. SolBridge Application

a) Check the eligibility requirements of SolBridge and the host university. Inform the Study Abroad Office of your decision to apply to determine courses you need to take at SolBridge to be eligible to apply.

b) Submit the SolBridge Study Abroad application form* at least 2 weeks before the Nomination deadline.

*The application form is a Google Form, a link can be found in the email announcing the Dual Degree Program Application at the start of the semester.

Applications submitted by the [Priority Deadline] of **March 20** during Spring semester or **September 20** during Fall semester will be processed first.

Applications after the [Priority Deadline] will be processed on a first-come, first-served basis.

c) After the submission of the application, students will be assessed (and selected if necessary), and the results of the assessment will be announced to students.

2. Partner University Application

a) Study Abroad will nominate the selected applicants to a partner university.

* Please note that there might be a limit on the number of students that can be nominated to a partner. Generally, Dual Degree programs that allow to maintain a SolBridge scholarship have a limit of applicants accepted per year. Other programs, with tuition fees paid to a partner university, generally have no limit of students.

When more applications than the limit are received for the same university, students will be selected based on their academic performance and motivation.

b) After nomination, generally, you will be contacted via email from the partner university and you will be asked to fill out application form of the host university.

From this point on, you can start communicating directly with the host university.

c) You will next be notified of the admission decision, and the acceptance letter will be issued, an important document for visa application (aka Admission Letter, Letter of Offer, etc.)

3. Visa, Courses & Other Arrangements

a) While waiting for the admissions decision, start finding out about the application process and processing times for the host country visa.

Submit your visa application and make necessary travel arrangements while keeping in mind the orientation and semester start dates at the host university.

In addition, pay any advance fees required by host school (visa deposit, dorm deposit, etc.).

b) Complete an online registration for courses, if applicable.

c) If accepted at the host university, submit a copy of your acceptance/admission letter to the Study Abroad office, along with other documents:

- Acceptance Letter
- Clearance Check-list
- Responsibility Contract

Make sure to inform the Study Abroad Office and the host university about your travel dates.

Very Important!

After graduation from a partner university, a student **must submit a scan of a Diploma and a Final Transcript** to Study Abroad office (studyabroad@solbridge.ac.kr).

If the diploma is not submitted, a student **might be expelled from SolBridge** and therefore degree from a partner university **might be cancelled**.

Overview of Application Procedure



SolBridge Application

- a) Inform Study Abroad
- b) Submit SolBridge Application
- c) Assessment and Selection



Partner University
Application

- a) Nomination to a Partner University
(by Study Abroad)
- b) Partner University Application
- c) Receive an Acceptance Letter



Visa, Courses & Other
Arrangements

- a) Apply for a Visa
- b) Select Courses (if necessary)
- c) Clear outstanding balance, return
library books / locker
- d) Submit a Responsibility Contract.

Credit Articulations

Students participating in a graduate dual degree program are required to send official copies of their transcripts to the SolBridge Study Abroad Office each semester to maintain their academic status at SolBridge. Upon completion of the program, students are required to submit official copies of their final transcript and a copy of their diploma to the SolBridge Study Abroad Office to obtain a SolBridge degree. Students are also required to apply for graduation and complete the graduation checklist to obtain their SolBridge degree.

Outbound Policies

Length of Study

Students will study at the host university for the agreed time of two years/ one year so long as they do not violate the laws of the host country or policies of the host university. Students might have to spend an additional semester at the host university if they do not transfer enough credits or if they fail to pass required courses at the host university.

Withdrawing from the Program

Students can withdraw from the program at any point during or after the application. However, students must inform the Study Abroad Office to obtain official approval. Students are encouraged to carefully consider their decision before submitting applying for a Dual Degree program so that withdrawals can be avoided.



Obligations

1. Students must keep the Study Abroad Office informed of their enrollment status at the host university each semester. If students take a leave from the host university (e.g. military, health, general, etc.), students must duly inform the Study Abroad Office of their intentions before the start of the given semester. Failure to do so may result in disqualification from obtaining a SolBridge degree.

2. After transferring to the host university, students become the responsibility of the host university and must comply with the host university's rules and regulations. Students are subject to the host university's disciplinary actions and will be liable for any damages caused by them to the host university's property. The same applies to the host country's laws and its penalty system. Students may be expelled from the host university or have their visa revoked by breaking the host country's laws or the host university's rules.

3. Students are responsible for their expenses. This includes books, residence, flights or other costs which they may incur while studying at the host institution. SolBridge is under no obligation to provide financial support to students after they have transferred to the partner university.

4. Students are responsible for applying for and obtaining visas to exit Korea and enter the host country. The Study Abroad Office will offer general guidance and provide official documentation if necessary but will not be held liable if a student's visa application is rejected or if a student is unable to obtain a visa on time.

5. Students must submit transcripts from the host university to SolBridge in a timely manner to process the articulation of credits towards their SolBridge degree. Failure to do so may result in disqualification from obtaining a SolBridge degree.

Important Points to Remember

1. Students must recognize expectations and standards vary from university to university and country to country, therefore, performance at SolBridge may not always be a predictor of performance elsewhere. While studying at the host university, students should meet the host's expectations and they should be aware of these expectations before arrival or soon after. Although efforts are taken to ensure that students who best represent SolBridge are selected, their performance may not always be what was expected or hoped for.

2. If students do not meet the minimum credits requirement at the time of application, they are still eligible to apply for a dual degree program, so long as they are able to complete the required minimum before the start of the admission semester at the host university. Applications submitted under these conditions will be monitored to ensure that the students complete the minimum credits before attending classes at the host university.

3. Students cannot apply to a host university that does not have a dual degree agreement with SolBridge. If students wish to apply to such a university, the students may apply for regular academic transfer and must complete the school drop-out form. Students should consult with the Study Abroad Office before applying to such universities.

4. Students who wish to participate in a graduate dual degree program should not participate in a regular semester (Fall/Spring) exchange program during their time at SolBridge.

5. An English certificate, when required by the host university, may be provided only for students who submit official English scores (or genuine online results) and successfully pass the initial screening interview.

Who is Not Eligible to Apply?

! Students enrolled as dual degree / transfer students at SolBridge are not eligible to apply for a dual degree program. In addition, students who have previously participated in a regular semester (Fall/Spring) exchange program are also not eligible to apply unless they give up credits they earned during the exchange.

! Students are discouraged to participate in any dual degree program with a partner university which is in their home country. It is against the intention and the meaning of exchange program which is encouraging students to experience the different culture in other foreign countries to build up their global mindset and vision. (For students from China, participation in an outbound program in Taiwan is allowed).



Partner Universities

University Information



DUAL DEGREE

Partner Universities List

University Information:

Country	University Name	Page Number
France	Burgundy School of Business 1+1 for MIMT, MSMA, MTEI, MBA	P. 18
USA	Thunderbird School of Global Management, Arizona State University 1+1 for MIMT, MSMA / 0.5+1 for MBA	P. 20
Switzerland	FH Northwestern University of Applied Sciences and Arts 1+1 for MIMT, MSMA, MTEI, MBA / 1+0.5 for MBA	P. 21

University Fact Sheets

The factsheets are not exhaustive, for other university's factsheets, please write to studyabroad@solbridge.ac.kr to request information.



Please note that the following factsheets are provided for reference purposes only. For the most up-to-date information on requirements and deadlines, please visit the partner university website.

Burgundy School of Business

Location	Dijon and Lyon, France
Program	1+1 for MIMT, MSMA MTEI, Program at BSB: Master of Science
English Proficiency Requirement	TOEIC 785; TOEFL 79; IELTS 6.5 – official test is required to graduate from BSB It must be submitted at the time of the application.
CGPA requirement	Good academic standing, as expressed in CGPA of 3.0 or higher
Nomination / Application Deadlines	Only Fall semester intake available: Nomination: March 31 Online application
Estimated Costs	Tuition Fee: paid to SolBridge, scholarship applied (paid according to SolBridge regulations) Cost of Living: Dijon: ~800 Euro per month including Accommodation Lyon: ~900 Euro per month including Accommodation
Accommodation Options	BSB has its own accommodation platform (http://housing.bsb-education.com), where students will find offers. Students will have to create an account with a specific login that will be sent upon admission at BSB. Dijon campus: The International Relations Office still manages limited offers in public student residences. Should students be interested, they will receive application instructions once admitted at BSB. General information about accommodation can be found at https://international.bsb-education.com/preparing-for-your-stay/?lang=en#tab-beforedeparture
General Academic Calendar	Fall: end of August/September to end of December Spring: January to end of March/April
Useful Website(s)	https://global.bsb-education.com/bsbs-programmes/#one-year-masters
Other Information	*A maximum of 3 students per year can join a Program

Burgundy School of Business Available Programs

Dijon Campus:

- MSc Luxury Management & Innovation
- MSc Arts & Cultural Management
- MSc Climate Change & Corporate Finance
- MSc Corporate Finance & Investment Banking
- MSc Data Science & Organisational Behaviour

Lyon Campus:

- MSc Artificial Intelligence & Digital Technology Management
- MSc Green Tech & Sustainable Societies



Thunderbird School of Global Management, Arizona State University

Location	Phoenix, Arizona, the United States
Program	1+1 for MIMT, MSMA; 0.5+1 for MBA: Accelerated Master of Global Management: <ul style="list-style-type: none">• Global Digital Transformation (STEM Certified) concentration for MIMT• Data Science (STEM Certified) concentration for MSMA• Global Business (STEM Certified) concentration for MBA (Plans of study available, please request studyabroad@solbridge.ac.kr)
English Proficiency Requirement	Waived for dual degree students (confirmation of English as the medium of instruction at SolBridge can be used).
CGPA & other requirements	Good academic standing, as expressed in CGPA of 3.0 or higher. GMAT/GRE waived for dual degree students.
Nomination / Application Deadlines	Fall: October 30 (early consideration), March 30 (final) Spring: June 7 (first round), October 4 (final)
Estimated Costs	Application Fee: \$115 Program Deposit: \$500 Program Cost: \$53,000 Merit-based scholarships available to all qualifying students Tuition subject to change. Scholarship opportunities at thunderbird.asu.edu/scholarships
Accommodation Options	On-campus and off-campus housing: https://thunderbird.asu.edu/students/student-housing
General Academic Calendar	Fall: end of August/September to December Spring: January to April
Useful Website(s)	https://thunderbird.asu.edu/degrees/graduate/master-global-management

FH Northwestern University of Applied Sciences and Arts, Switzerland

Location	Olten, Switzerland
Program	Master of Science in International Management 1+1 for MiMT, MSMA, MTEI, MBA / 0.5+1 for MBA (Plans of study available, please request studyabroad@solbridge.ac.kr)
English Proficiency Requirement	C1/advanced level – no proof needed. Every student will be interviewed.
CGPA requirement	4.8 Swiss grading system (equivalent to C+ average at SolBridge)
Other requirement	One year of work experience required.
Nomination / Application Deadlines	Spring Intake: 30 October Fall (Autumn) Intake: 30 April
Estimated Costs	Tuition fee: CHF 7,500.00 + 110.00 per semester Accommodation Campus Olten: CHF 450.00 – 600.00 per month Useful information for additional costs: Cost of Living in Switzerland: Everything You Need To Know [Updated July 2020] - Studying in Switzerland
Accommodation Options	Accommodation Campus Olten: Accommodation FHNW
General Academic Calendar	Study start in Spring: Week 7 (18.02.2022) Study start in Fall (Autumn): Week 37 (16.09.2022)
Useful Website(s)	Master in International Management FHNW



Frequently Asked Questions

1. Can I apply to a university that does not have a dual degree agreement with SolBridge?

In such a case, Study Abroad Office will not assist you with the application. Your application will be processed by other university and treated as a regular transfer application because credits are not transferrable without prior agreement between universities. You must apply to drop out of SolBridge if you choose to apply to such a university.

2. Can I submit TOEFL or other English score instead of IELTS?

Please consult Study Abroad or directly the English proficiency requirement section of the target university website. Universities typically post a list of accepted tests and minimum requirements of each test.

3. Can I withdraw from a program after being accepted?

It is possible to withdraw from a program, but you must inform the host university and the Study Abroad office. An official approval from both universities will be required to process the withdrawal.

4. Can I return to SolBridge after withdrawing from a 2+2 program?

Generally, yes, but you will need to follow additional procedures before returning. Consult with the Study Abroad Office before returning.

5. Do I need to complete all Required Courses of the university I am applying to?

Yes, students are expected to complete all Required Courses to ensure their successful admission to a dual degree program. Please consult Study Abroad if you have difficulties with fulfilling the required courses of a particular dual degree program.

Contact Information

SolBridge Offices

For general inquiries about 2+2/3+1 dual degree programs, please write to: studr@solbridge.ac.kr. For questions regarding other matters, please contact the appropriate office:

Career Development Center

Office: 3rd floor, SolBridge

Tel: +82.42.630.8849

E-mail: cdc@solbridge.ac.kr

Residence & Housing

Office: A-Site, Sol-Geo Dormitory

Tel: +82.42.630.9926

E-mail: solgeo@solbridge.ac.kr

Academic Affairs Office

Office: 5th floor, SolBridge

Tel: +82.42.630.8815

E-mail: leokim@solbridge.ac.kr

Library Services

Office: 2nd floor, SolBridge

Tel: +82.42.630.8852

E-mail: solibrary@solbridge.ac.kr

Finance Office

Office: 5th floor, SolBridge

Tel: +82.42.630.8842

E-mail: solfinance@solbridge.ac.kr

Immigration & Medical Insurance

Office: 5th floor, SolBridge

Tel: +82.42.630.8808

E-mail:

studentservices@solbridge.ac.kr

Student Services Office

Office: 5th floor, SolBridge

Tel: +82.42.630.8808

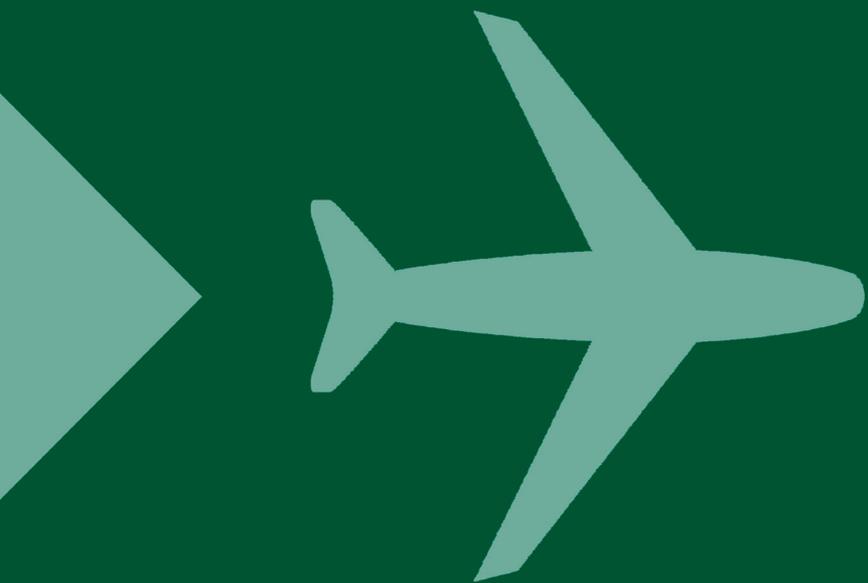
E-mail:

studentservices@solbridge.ac.kr

IT Help Desk

Office: 5th floor, Website:

[facebook.com/groups/
SolBridgeITHelpDesk](https://facebook.com/groups/SolBridgeITHelpDesk)



Graduate Dual Degree